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**Northwest Pacific Action Plan
Special Monitoring and Coastal Environmental Assessment
Regional Activity Centre**

**The Fourth NOWPAP Working Group 3 and 4 Joint Meeting
Toyama, Japan, 10-12 September 2008**

ANNOTATED PROVISIONAL AGENDA

Annotated Provisional Agenda

Background leading to this meeting

The 10th NOWPAP IGM (Toyama, Japan, 24-26 November, 2005) approved the workplan and budget of entire NOWPAP for the 2006-2007 biennium including the budget of US\$150,000 for the CEARAC activities (UNEP/NOWPAP/IG.10/8).

The 4th CEARAC FPM (Toyama, Japan, 8-9 March, 2006) adopted the revised workplan and budget for the CEARAC 2006-2007 biennium activities (UNEP/NOWPAP/CEARAC/FPM 4/8) and the Terms of Reference(TOR) for NOWPAP WG3 (UNEP/NOWPAP/CEARAC/FPM 4/6) with minor changes.

The 3rd Meetings of NOWPAP Working Group 3 and Working Group 4 (Toyama, Japan, 6-7 July 2006) reviewed the workplan and budget of WG3 and WG4 for the 2006-2007 biennium respectively and approved them as well. This was the first time for WG3 and WG4 meetings to be held partially collaborated. The Secretariat proposed Mid-Term and Long-Term future implementation structure of WGs, and the meeting acknowledged the importance of collaboration between WG3 and WG4.

The 11th NOWPAP IGM (Moscow, Russia, 20-21 December, 2006) approved the reports on activities of CEARAC for 2005-2006 and modified workplan and budget as approved by the 4th NOWPAP CEARAC FPM. The meeting also approved the revised TOR for the CEARAC FPM with minor amendments that had been made at the 4th FPM.

The 5th CEARAC FPM (Toyama, Japan, 18-19 September 2007) reviewed implementation and expenditure of CEARAC activities for the 2006-2007 biennium. The meeting also discussed the draft workplan including 5 proposals of new activities and budget of CEARAC activities for the 2008-2009 biennium and agreed on submission of them to the 12th NOWPAP IGM with some changes for adoption.

The 12th NOWPAP IGM (Xiamen, China 23-25 October 2007) approved the report of CEARAC on the progress in implementation of NOWPAP during the 2006-2007 biennium. The meeting also approved the presented workplan and revised budget for NOWPAP for the 2008-2009 biennium. In line with the decrease of the total budget of NOWPAP, new budgetary allocation of CEARAC activities during the 2008-2009 biennium was reduced from US\$150,000 to US\$140,000. The meeting also approved in principle the NOWPAP Regional Action Plan on Marine Litter (RAP MALI), a major outcome of the NOWPAP Marine Litter Activity (MALITA) which was implemented for the last two years.

The 6th NOWPAP CEARAC FPM (Toyama, Japan, 6-8 March 2008) approved the revised workplan and budget for the 2008-2009 biennium with minor modifications.

The Fourth NOWPAP Working Group 3 and 4 Joint Meeting will review CEARAC activities for the 2006-2007 biennium. The meeting will also discuss workplan and budget for the 2008-2009 biennium including the interim progress reports on HAB Case Studies, development of educational materials for utilization of remote sensing data for marine environment conservation and development of procedures for assessment of eutrophication status including evaluation of land based sources of nutrients for the NOWPAP Region .

The 4th NOWPAP Working Group 3 and 4 Joint Meeting

Day 1(September 10)

Agenda Item 1. Opening of the meeting

The meeting will be opened at 9:00 at the Conference Room 1 in Tower 111 (Intec-Building), Toyama, Japan, on 10 September 2008 by the Director of CEARAC, Mr. Hidemasa YAMAMOTO. Representatives of the participating members will be invited to make opening remarks if they so wish.

Agenda Item 2. Organization of the meeting

2.1 Election of the officers

The meeting will be invited to elect the chairpersons and the rapporteur.

2.2 Organization of Work

Rules of procedure will be established. It is proposed that, for purposes of this meeting, the rules applied here will be those of the Governing Council of UNEP, adjusted as appropriate to suit the nature of the meeting.

The Secretariat will introduce a suggested programme of work and timetable of the meeting and present a provisional list of the documents. English will be the working language of the meeting.

Agenda Item 3. Adoption of the Agenda

The Secretariat will introduce the Provisional Agenda (UNEP/NOWPAP/CEARAC/WG3&4/4/1) with the Annotated Provisional Agenda (UNEP/NOWPAP/CEARAC/WG3&4/4/2). The meeting will be invited to consider and adopt the agenda.

Agenda Item 4. Report of CEARAC activities in the 2006-2007 biennium and Workplan and Budget for the 2008-2009 biennium

The Director of CEARAC will report implementation results and expenditure of CEARAC activities in the 2006-2007 biennium (UNEP/NOWPAP/CEARAC/WG3&4/4/3) and revised proposed workplan and budget of CEARAC for the 2008-2009 biennium, which was approved at the sixth NOWPAP CEARAC Focal Points Meeting (Toyama, Japan, 6-8 March 2008).

Agenda Item 5. Report of the NOWPAP Working Group 3 (Harmful Algal Blooms) activities in the 2006-2007 biennium

The Secretariat will report implementation results of NOWPAP Working Group 3 (Harmful Algal Blooms) activities in the 2006-2007 biennium (UNEP/NOWPAP/CEARAC/WG3&4/4/4).

Agenda Item 6. Report of the NOWPAP Working Group 4 (Remote Sensing) activities in the 2006-2007 biennium

The Secretariat will report implementation results of NOWPAP Working Group 4 (Remote Sensing) activities in the 2006-2007 biennium (UNEP/NOWPAP/CEARAC/WG3&4/4/5).

Agenda Item 7. HAB Case Studies

The Secretariat will explain the activities for HAB Case Studies (UNEP/NOWPAP/CEARAC/WG3&4/4/6) and report their interim progress. The meeting will be invited to review the progress of the activities.

Agenda Item 8. Development of HAB integrated Website

The Secretariat will explain the activities of development of HAB Integrated Website and draft outline of the website (UNEP/NOWPAP/CEARAC/WG3&4/4/7). The meeting will be invited to review the progress of the activities.

Agenda Item 9. Development of educational materials for utilization of remote sensing data for marine environment conservation

The Secretariat will explain the activities for development of educational materials for utilization of remote sensing data for marine environment

conservation (UNEP/NOWPAP/CEARAC/WG3&4/4/8) and report their interim progress. The meeting will be invited to review the progress of the activities.

Agenda Item 10. Second NOWPAP training course on remote sensing data analysis

The Secretariat will explain an outline of Second NOWPAP training course on remote sensing data analysis to be held on 1-5 November 2008 in Cheju, Korea (UNEP/NOWPAP/CEARAC/WG3&4/ 4/9).

Agenda Item 11. Development of procedures for assessment of eutrophication status including evaluation of land based sources of nutrients for the NOWPAP Region

The Secretariat will explain the activities for development of procedures for assessment of eutrophication status including evaluation of land based sources of nutrients for the NOWPAP Region (UNEP/NOWPAP/CEARAC/WG3&4/4/10) and report their interim progress. The meeting will be invited to review the progress of the activities.

Agenda Item 12. Updating and modification of website on oil spill monitoring

Dr. Leonid MITNIK will explain the updated and modified version of CEARAC website regarding oil spill monitoring (UNEP/NOWPAP/CEARAC/WG3&4/4/11).

Agenda Item 13. Report of Mid- and long-term strategies of CEARAC and Guidelines on establishment and disbanding of Working Groups

The Secretariat will explain the Mid- and long-term strategies of CEARAC and Guidelines on establishment and disbanding of Working Groups, which were adopted at the 5th NOWPAP CEARAC Focal Points Meeting (Toyama, Japan, 18-19 September, 2007).

Agenda Item 14. Other matters

The meeting will be invited to raise any other issues relevant to the NOWPAP CEARAC activities.

Day 2 (September 12)**Agenda Item 15. Adoption of the meeting report**

A draft report of the meeting prepared by the rapporteur and the Secretariat will be presented for consideration and adoption.

Agenda Item 16. Closure of the meeting

The meeting will be closed by the chairperson at 11:00 on 12 September 2008.